

**CHERWELL DISTRICT COUNCIL
CAPITAL MONITORING 2017/18**

| DESCRIPTION | SERVICE OWNER | PROJECT APPROVED | ORIGINAL BUDGET £000 | SLIPPAGE £000 | ADJUSTMENTS £000 | BUDGET £000 | ACTUAL £000 | COMMITMENT £000 | PROJECTION £000 | SLIPPAGE £000 | VARIANCE £000 | COMMENTS |
|---|----------------|------------------|----------------------|---------------|------------------|----------------|---------------|-----------------|-----------------|---------------|---------------|---|
| HR / Payroll System replacement | Paul Sutton | 2015/16 | 0 | 37 | | 37 | 34 | 0 | 0 | 0 | (3) | Project on target. |
| Castle Quay 2 | Paul Sutton | 2017/18 | 500 | 0 | | 500 | 97 | 2 | 401 | 0 | 0 | Scheme changes since we are now undertaking ourselves, these are the initial fee costs and expect to spend all before year end.. |
| Academy Harmonisation | Paul Sutton | 2017/18 | | | 200 | 200 | 42 | 0 | 158 | 0 | 0 | Project complete. |
| Castle Quay 1 | Paul Sutton | 2017/18 | 0 | | 68,000 | 68,000 | 138 | 30 | 67,832 | 0 | 0 | Reflects the full approved budget for CQ1 (Dec 17). To be spent in Q4. |
| Graven Hill - Loans and Equity | Paul Sutton | 2014/15 | 0 | 13,148 | 6,452 | 19,600 | 14,900 | 0 | 4,700 | | 0 | Reflects the loans and equity payments made to Graven Hill. |
| Finance Total | | | 500 | 13,185 | 74,652 | 88,337 | 15,211 | 32 | 73,091 | 0 | (3) | |
| Bicester Community Building | Adrian Colwell | 2011/12 | 0 | 94 | 145 | 239 | 244 | 168 | 0 | 0 | 173 | Franklins House completed several years ago but residual budget was retained for the downstairs units and the second floor. Exec approved the transformation of the groundfloor units into Perch Coworking which is scheduled to open in Jan 2018. The Perch project is within budget, but the Franklins House budget remains overspent overall due to construction delays. |
| NW Bicester Eco Business Centre | Adrian Colwell | 2016/17 | 0 | 3,726 | 575 | 4,301 | 1,195 | 400 | 340 | 2,366 | 0 | The building construction is on budget and on target for completion in Summer 2018. |
| Bicester Regeneration Projects Total | | | 0 | 3,820 | 720 | 4,540 | 1,439 | 568 | 340 | 2,366 | 173 | |
| East West Railways | Paul Sutton | 2015/16 | 290 | 580 | | 870 | 0 | 0 | 0 | 870 | 0 | There is a 5yr schedule of capital contributions to 2019/20, which have not yet been requested so likely to slip again. |
| Build Programme Phase 1 | Paul Sutton | 2012/13 | 4,829 | 4,790 | | 9,619 | 5,514 | 1,486 | 0 | 2,619 | 0 | All phase 1 properties will be complete by the end of the first quarter of 18/19. The total council investment in phase 1 is expected to be £15.4m which is an improvement on the budgeted investment of £16.7m. This is mainly due to improved sales values and percentages on shared ownership properties. Phase 1b and 2 have been bid for in the 18/19 budget round. |
| The Hill Youth Community Centre | Jane Norman | 2015/16 | 0 | 933 | 140 | 1,073 | 0 | 0 | 113 | 960 | 0 | The team have been through the tendering process. One tender was returned which was significantly over budget. The team plan to have informal discussions with the tenderer to see if there is scope to reduce the cost to be in line with budget. Discussions are scheduled for Feb. |
| Condition Survey Works | Chris Hipkiss | 2013/14 | 0 | 101 | | 101 | 0 | 0 | 105 | | 4 | Works to be outsourced to specialist consultants (not SMBC). Scope to be finalised, aim to completed by March 2018. |
| Bradley Arcade Roof Repairs | Chris Hipkiss | 2014/15 | 0 | 88 | | 88 | 1 | 5 | 82 | | 0 | Works planned and on schedule (Phase 1 completed and Phase 2 planned). Works complete by the end of the year, possibly under budget - Solihull Partnership . |
| Orchard Way Shopping Arcade Front Serv | Chris Hipkiss | 2015/16 | 0 | 310 | | 310 | 265 | 60 | | | 15 | Work progressing via Solihull Partnership, due for completion by the year end. Current projections show that the budget will be overspent by circa £15k. |
| Bicester Cattle Market Car Park Phase 2 | Chris Hipkiss | 2011/12 | 0 | 90 | | 90 | 0 | 0 | | 90 | 0 | Project to commence in Q4 2017/18 but more likely Q1 18/19 |
| Bicester Town Centre Redevelopment | Chris Hipkiss | 2011/12 | 0 | 0 | | 0 | 112 | 22 | | | 134 | Pioneer Square costs regarding defect issues. Some costs will be recovered as part of the ongoing legal challenge but amount is unknown at present. |
| Thorpe Lane Depot - CCTV Replacement | Chris Hipkiss | 2015/16 | 0 | 25 | | 25 | 0 | 0 | | | (25) | Works completed. |
| Banbury Museum - Refurbishment Programme | Chris Hipkiss | 2016/17 | 0 | 38 | | 38 | 0 | 13 | | | (25) | Work completed via Solihull Partnership. |
| Community Buildings - Remedial Works | Chris Hipkiss | 2016/17 | 0 | 150 | | 150 | 0 | 0 | 20 | 130 | 0 | Planned work being prepared, scope to be finalised - minor works to be completed in Q4 - majority in 18/19. |
| Spiceball Riverbank Reinstatement | Chris Hipkiss | 2016/17 | 0 | 50 | | 50 | 0 | 0 | | 50 | 0 | Planned work being prepared. |
| Bolton Road | Jane Norman | 2016/17 | 0 | 74 | | 74 | 0 | 89 | | | 15 | Commitment relates to the Armac Group for Retention monies (CDC002158). |
| Banbury Health Centre - Refurbishment of Ventilation, Heating & Cooling Systems | Chris Hipkiss | 2017/18 | 270 | 0 | | 270 | 0 | 0 | | 270 | 0 | Project Plan being drawn up, earliest start date to be Q1 18/19 |
| Thorpe Way Industrial estate - Roof & Roof Lights | Chris Hipkiss | 2017/18 | 100 | 0 | | 100 | 0 | 0 | | 100 | 0 | Phase 2 will commence 18/19 |
| Assets Facilities Management Total | | | 5,489 | 7,229 | 140 | 12,858 | 5,892 | 1,674 | 320 | 5,089 | 117 | |
| Land & Property Harmonisation | Tim Spiers | 2014/15 | 77 | 6 | | 83 | 0 | 0 | | 83 | 0 | Funds to be utilized as per Project Plans continuing into 18/19 |
| Business Systems Harmonisation Programme | Tim Spiers | Annual | 40 | 0 | (11) | 29 | 0 | 0 | | 29 | 0 | |
| Upgrade Uninterrupted Pwr Supp Back up / Datacentre | Tim Spiers | 2014/15 | 0 | 476 | 50 | 526 | 241 | 0 | 0 | 0 | (285) | No longer required for this project. Potentially to be utilised as a part of a new Data Centre project. |
| Visualifies Replacement | Tim Spiers | 2013/14 | 0 | 0 | 11 | 11 | 11 | 0 | | | 0 | Completed. |
| IT Strategy Review | Tim Spiers | 2017/18 | 0 | 139 | | 139 | 0 | 0 | 0 | 139 | 0 | For implementation in 2018/19 as per Project Plans and encompassing funds from other projects above. |
| Information Technology Total | | | 167 | 621 | 0 | 788 | 252 | 0 | 0 | 251 | (285) | |
| Chief Finance Officer Total | | | 6,156 | 24,855 | 75,512 | 106,523 | 22,794 | 2,274 | 73,751 | 7,706 | 2 | |

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| Biomass Heating Bicester Leisure Centre | Sharon Bolton | 2012/13 | 0 | 14 | | 14 | 0 | 0 | 0 | 14 | 0 | Retendered the maintenance contract for the Biomass heater, contract awarded to Framework. This budget may need to be slipped into 18/19 to cover health and safety changes requested by the new maintenance contractor. |
| Customer Self-Service Portal CRM Solutn | Natasha Barnes | 2014/15 | 0 | 80 | | 80 | 0 | 0 | 0 | 80 | 0 | Project delayed but likely to be required once the new management structure is in place.. |
| Corporate Booking System | Sharon Bolton / Nat | 2017/18 | 60 | | 0 | 60 | 0 | 0 | | 60 | 0 | Short term work has been implemented. Now waiting on the Corporate project for long term solution. Some expenditure has occurred in Q4 but the balance will need to be slipped in to next year. |
| Whitelands Farm Sports ground | Sharon Bolton | 2016/17 | 0 | 998 | 2,640 | 3,638 | 3,608 | 30 | 0 | | 0 | This project is now nearing final account but is on budget. S106 funding to be moved into the capital scheme. |
| Solar Photovoltaics at Sports Centre | Sharon Bolton | 2013/14 | 0 | 80 | | 80 | 0 | 0 | 0 | 80 | 0 | This budget is for the replacement of the invertors as they incur. This is an unknown factor but anticipated as they have a limited lifespan. This budget needs to be slipped to cover the costs for replacement. To be placed into a reserve to be drawn down when necessary. |
| Football Development Plan in Banbury | Sharon Bolton | 2013/14 | 0 | 20 | | 20 | 0 | 0 | 20 | | 0 | Consultancy fees of £20k to be spent in Q4 |
| North Oxfordshire Academy Astro turf | Sharon Bolton | 2014/15 | 340 | 150 | | 490 | 283 | 7 | 50 | 150 | 0 | The costs to date are for the artificial turf replace at NOA and Cooper schools. There are still associated works of £50k to take place in Q4. £150k is for the 3G pitch that will now take place in 18/19 |
| Stratfield Brake Repair Works | Sharon Bolton | 2014/15 | 0 | 22 | | 22 | 10 | 12 | | | 0 | This budget will be fully utilised by year end. |
| Car Park Refurbishments | Natasha Barnes | 2017/18 | 650 | 0 | | 650 | 183 | 0 | 467 | | 0 | CDC car parks are now outsourced under a new management contract with APCOA. Executive agreed to fund the capital set up costs for the new equipment required in the car parks. It is expected that the budget will be fully utilised but any underspend will need to be slipped as contingency for replacement equipment in the future. |
| Sports Centre Modernisation Programme | Sharon Bolton | 2007/08 | 0 | 86 | | 86 | 46 | 1 | | 39 | 0 | Retention sum of £245k is held for an outstanding defect to leisure centre. This is currently being progressed through a contract adjudication. The balance of £39k is to be slipped to cover Woodgreen dilapidations |
| WGLC Dry Side Refurbishment | Sharon Bolton | 2016/17 | 0 | 0 | | 0 | (52) | 0 | 52 | | 0 | Reversal of accrual from previous year has resulted in the negative expenditure pending receipt of the expected invoice. Retention to be paid once Pratical Completion is achieved, forecast to happen in Q4. |
| Bicester Leisure Centre Extension | Sharon Bolton | 2016/17 | 0 | 149 | | 149 | 27 | 8 | | 114 | 0 | Feasibility studies have been delayed by the Sports Studies which will capture the facility deficiencies. This budget needs to slip in to 18/19 |
| Spiceball Leis Centre Bridge Resurfacing | Sharon Bolton | 2016/17 | 0 | 30 | | 30 | 0 | 0 | | 30 | 0 | Works to be determined post completion of formation of new bridge connection in 2018, as part of the CQ2 project. As a consequence, capital to slip into 2018/19. |
| Empty Homes Work-in-Default Recoverable | Ian Davies | 2014/15 | 0 | 100 | | 100 | 0 | 0 | | 100 | 0 | Contingency budget pot. This needs to remain at £100k per annum. Any unspent budget is to be slipped and topped up to £100k |
| Woodgreen - Condition Survey Works | Liam Didcock | 2015/16 | 0 | 9 | | 9 | 7 | 0 | 2 | | 0 | Ongoing project. Actuals to date in relation to rendering work at Woodgreen Leisure Centre |
| Disabled Facilities Grants | Ian Davies | Annual | 375 | 493 | 930 | 1,798 | 477 | 0 | 483 | 838 | 0 | Forecast to spend £760m in 2017-18. Currently expecting to slip £838k to continue to implement proposal in 2018-19. Proposing not to build in base budget of £375 for 2018-19 but reinstating in 19-20 |
| Discretionary Grants Domestic Properties | Ian Davies | Annual | 275 | 340 | | 615 | 155 | 0 | 120 | | (340) | Forecast spend of £275k in 2017-18. Therefore balance of circa £340k can be offered up as a saving with members agreement. |
| S106 Capital Costs- Various Schemes | Various | Various | 0 | 0 | 272 | 272 | 166 | 106 | | | 0 | Projection is the transfer from S106 holding account. This is a year end adjustment. |
| Bicester Leisure Centre - Access Road Improvements | Sharon Bolton | 2017/18 | 33 | 0 | | 33 | 0 | 0 | 33 | | 0 | Works now complete awaiting invoice from OCC in Q4 |
| Cooper School Performance Hall - Roof, Floor & Seating | Sharon Bolton | 2017/18 | 136 | 0 | | 136 | 98 | 0 | 0 | 38 | 0 | Works to roof now completed, however works to the floor and seating has been delayed until summer 2018 as the school has not received sufficient funding this financial year. |
| North Oxfordshire Academy - Replacement Floodlights | Sharon Bolton | 2017/18 | 95 | 0 | | 95 | 48 | 41 | 6 | | 0 | Works now completed |
| North Oxfordshire Academy - Sports Pavilion Improvements | Sharon Bolton | 2017/18 | 20 | 0 | | 20 | 14 | 7 | | | 1 | Some work already completed, to continue in Q4. |
| Community Services Total | | | 1,984 | 2,571 | 3,842 | 8,397 | 5,070 | 212 | 1,233 | 1,543 | (339) | |

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| Energy Efficiency Projects | Ed Potter | 2014/15 | 0 | 28 | | 28 | 0 | 3 | 28 | 0 | 3 | Best estimate. Anticipating purchase order for electric vehicle charging points by end of Q4. |
| Off Road Parking Facilities | Ed Potter | 2015/16 | 0 | 18 | | 18 | 0 | 0 | 0 | 18 | 0 | Project has been delayed due to awaiting decisions on planning. Full £18k to be slipped in to 18/19 |
| Vehicle Replacement Programme | Ed Potter | Annual | 959 | 128 | | 1,087 | 922 | 6 | 30 | 129 | 0 | Slippage of £129k to be slipped to 18/19 to explore electric vehicle purchases further. |
| Wheeled Bin Replacement Scheme | Ed Potter | 2016/17 | 0 | 170 | | 170 | 0 | 0 | 30 | 140 | 0 | Slippage will definitely be required as this is a rolling programme. |
| Urban Centre Electricity Installations | Ed Potter | 2016/17 | 0 | 30 | | 30 | 0 | 0 | 30 | 0 | 0 | To be committed in Q4. Project delayed due to concentration of team on new grounds maintenance contract. |
| Environmental Services Total | | | 959 | 374 | 0 | 1,333 | 922 | 9 | 118 | 287 | 3 | |
| Operations & Delivery Total | | | 2,943 | 2,945 | 3,842 | 9,730 | 5,992 | 221 | 1,351 | 1,830 | (336) | |
| Capital Total | | | 9,099 | 27,800 | 79,354 | 116,253 | 28,786 | 2,495 | 75,102 | 9,536 | (334) | |